

## EXPANDED PRESIDENTS' COUNCIL MINUTES

November 16, 2010

GF A, B & C • 3 – 4:30 p.m.

PC Members	Attendance	EPC Members Present:	Attendance
Joanne Truesdell (President)	X	Scott Giltz	Absent
Bob DelGatto (FTF Pres)	X	Cyndi Andrews	X
Adam Hall (FTF Elect)	Absent	Bob Cochran	X
Rosemary Teetor (PTF Pres)	X	Theresa Tuffli	X
Dean Walch (Clsfd Pres)	Absent	Karen Martini	X
Lizz Rich	X		
Alyssa Fava (ASG Pres)		Phillip King	X
Bill Briare (Exempt Pres)	X	Chris Robuck	X
Steffen Moller (Chair of College Council)	X	Jennifer Rueda	X
Elizabeth Lundy (VP of Instructional Services)	X	Kim Carey	X
Shelly Parini (Dean of College Advancement)	X	Eric Lewis	X
Courtney Wilton (VP of College Services)	X	Matthew Altman - Guest	X
Marsha Edwards (Dean of HR)	X	Cynthia Risan - Guest	X
Janet Paulson (PIO)	Absent	Recorder, Debbie Jenkins	X

Additional guests: Charlie Arata, Tiffanie Clifford, Carol DeSau, Ray Hoyt, Jim Martineau, Kirk Pearson, Tara Sprehe, Shelly Tracy, and Roni Wilhelm.

### **CAPITAL PLANNING**

Our internal Capital Planning Team members Shelly Parini, Steffen Moller, Bill Briare, Kirk Pearson, Bob Cochran, Cynthia Risan, and Matthew Altman have been very hard at work compiling capital planning information gathered during the open house at in-service, from visitations to various divisions and departments, and from the community assessment survey.

Shelly Parini shared a *Capital Planning Update* handout (Attachment #4). Content includes:

- Resolution of intent for bond exploration was presented to the Clackamas Community College Board of Education on November 10, 2010.
- Service level and cost of an education are key areas of concern by staff and faculty.
- Survey summary of capital needs by campus were outlined.
- Survey summary of capital/equipment needs by general theme were discussed.
- Potential infrastructure improvements were reviewed.

President Truesdell presented a powerpoint (attachment #1) and outlined reasons *why a bond at this time*:

- Supports our ability to achieve our College Mission.
- Supports our Mission's four learning areas directly involved in education, employment and economic development.
- Fulfills community needs: The ability to gain good *jobs of the future* and have a competitive application for university transfer.
- Supports our ability to strategically shift to serve our district.
- Helps us achieve our Strategic Priorities and Institutional Activities.
- Provides the ability to direct operating revenue to fund courses and services.

Board and budget committee members recently discussed creating filters (attachment #1) and determined:

- Dollar amounts to achieve goals involving capital maintenance, refinancing debt at lower rates, updating and modernizing equipment and infrastructure/facilities.
- Data needed to respond to questions involving service to students, employment needs, cost/benefit analysis to prioritize \$130m, life expectancy of investments, funds from other sources to help offset costs, operating funds to staff projects funded, and local private or public partnerships that can be part of the solution for our district's education and employment needs.
- Focus should be on students and courses needed in core transfer, gain skills for employment, complete and transition as rapidly as needed, strategically connect to workforce development and business solutions, and be effective in supporting our instructional mission.

Additional discussion items addressed by Shelly Parini, Courtney Wilton, Steffen Moller, Bob Cochran, Bill Briare, Cynthia Risan, and Kim Carey (attachment #2) included the following:

- As of November 3, 2010, \$248m has been identified to address updating and modernizing equipment, aging facilities, infrastructure and creating long term savings.
- Need to look forward 10 years for future needs that are impacted by what we do today.
- Building maintenance needs list:
  - Transportation and pavement issues.
  - HVAC needs.
  - 4 buildings need seismic retrofits, new roofing and remodels.
  - Parallel construction.
- \$33m of improvement suggestions are being prioritized as to what needs to be done in the next 10 years.
- If the bond passes - two questions to be considered as projects come under review:
  - What projects are sustainable?
  - What projects will be given priority?
- Storage, remodeling and equipment needs in Manufacturing, Science labs, and Automotive.
- Ongoing IT maintenance needs and strategic planning for server upgrades, expansion of applications and technology needs including wiring and speakers etc.
- How bonds help operating costs:
  - Maintenance items.
  - Harmony debt service (refunding that debt and taking operating costs away).

Theresa Tuffli presented Clackanomics II (attachment #3) and outlined what community colleges are being asked to do nationwide. She also explained the process of creating filters and the study of where 90% of Clackamas County residents live and work. Key clusters were defined from employment data as well as their economic contribution. Further discussions included key clusters:

- Advanced Manufacturing – Metals.
- Advanced Technology – High Tech.
- Nurseries and Greenhouses.
- Professional Business Services.
- Transportation & Distribution.
- Wholesale Trade.
- Wood Product Manufacturing.
- Health Care.

Timeline:

- December 8, 2010: 1<sup>st</sup> reading of bond referral.
- January 12, 2011: Board action on bond referral.
- President's Community Advisory Committee December 6, 2010 and January 10, 2011.
- Internal open house and report to internal community January 2011.

### **College Council – Steffen Moller**

The next meeting is scheduled for November 19, 2010.

- Agendas and minutes: <http://www2.clackamas.edu/committees/collegecouncil/index.aspx?content=meetings>

Association reports were postponed.

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### **UPCOMING MEETING DATES in 2010-11:**

11/23 (no meeting), 11/30 (BAG), 12/7, 12/14 (expanded), 12/24 (no meeting), 12/28 (no meeting)

**2011:** 1/4 (no meeting), 1/11, 1/18 (expanded), 1/25 (BAG), 2/1, 2/8, 2/15 (expanded), 2/22 (BAG), 3/1, 3/8, 3/15 (EPC & BAG), 3/22 (no meeting), 3/29 (no meeting), 4/5, 4/12, 4/19 (expanded), 4/26 (BAG), 5/3, 5/10, 5/17 (expanded), 5/24, 5/31 (BAG), 6/7, 6/14, 6/24 (no meeting), 6/28 (BAG).

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**NUMBER OF HANDOUTS TO BRING:** Presidents' Council – 20 copies; Expanded Presidents' Council – 35 copies

**PRESIDENTS' COUNCIL MEMBERS:** Joanne Truesdell (President), Bob DelGatto (FTF Pres), Adam Hall (FTF Pres. Elect), Rosemary Teetor (PTF Pres), Dean Walch (Clfnd Pres), Alyssa Fava (ASG Pres), Steffen Moller (Chair of College Council), Elizabeth Lundy (VP of Instructional Services), Shelly Parini (Dean of College Advancement), Courtney Wilton (VP of College Services), Marsha Edwards (Dean of HR), Bill Briare (Exempt Pres), Janet Paulson (Public Information Officer), and Debbie Jenkins.

**EXPANDED PRESIDENTS' COUNCIL MEMBERS:** PC Members plus Deans, Interim Deans, Eric Lewis, and Karen Martini.

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**Budget Advisory Group Members:** Executive Team, Deans, Associate Deans, Association Presidents, Eric Lewis, Bill

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